

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Higher Education Department – Guidelines for reimbursement of tuition fee to the eligible EBC students in Government and recognized Polytechnics, Professional Colleges and University Colleges in the State – Orders – Issued.

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HIGHER EDUCATION (MC-I) DEPARTMENT

**G.O.Ms.No. 102**

**Dated 29<sup>th</sup> July, 2009.**

**Read the following:-**

1. G.O.Ms.No.143 Social Welfare (Edn.2) Dept., dt.15-7-2008.
2. From the Commissioner for Collegiate Education, AP., Hyderabad  
Lr.No.41/S1-2/2009-10, dt.13-7-2009.

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**ORDER**

In the G.O. 1<sup>st</sup> read above Government have introduced online system for sanction of Post Matric scholarships for SC,ST, BC and Disabled students in the State.

2. The Government has decided to reimburse the tuition fee and special fee to all the Economically Backward Classes (EBC) students whose annual parental income does not exceed Rs.1,00,000 from all sources for the year 2009-10. The students of Intermediate are however not eligible for such reimbursement. The tuition fee reimbursement will be applicable to the students admitted under Convener quota (Category A) only in respect of Professional colleges. Government have accordingly provided an amount of Rs.350-00 Crores in Budget Estimates in 2009-10.

3. Based on the above, the Commissioner for Collegiate Education, A.P., Hyderabad in the reference 2<sup>nd</sup> read above has furnished the draft guidelines and requested the Government to issue necessary guidelines for reimbursement of tuition fee for Economically Backward Classes (EBC) students studying in Government and recognized Polytechnics, Professional Colleges and University Colleges in the state during the year 2009-10.

4. Government after careful examination, of the above, hereby issue the following guidelines for reimbursement of tuition fee for Economically Backward Classes (EBC) students studying in Government and recognized Polytechnics, Professional Colleges and University Colleges in the state during the year 2009-10. The guidelines issued in G.O. 143, Social Welfare (Edn.2) Department, dt.15-7-2008 shall be applicable to the reimbursement of Tuition fee also except in respect of the following items for which specific guidelines are issued hereunder:

**I. Communicating the list of Colleges & Fee structure**

The list of Colleges and fee structure as communicated by the concerned Administrative Departments and Universities for the year 2009-10 shall be entered in the master database of the package. For the subsequent years, only the additions, deletions and modifications in names of colleges and fee structure shall be communicated by the respective Administrative Departments and Universities, to the Commissioner for Collegiate Education to update the said database.

## **II. Eligibility criteria**

EBC students whose annual parental income from all sources does not exceed Rs.1,00,000/- (Rupees one lakh only) and studying in the Government and recognized Polytechnics, Professional Colleges and University Colleges in the state shall be eligible to apply for reimbursement of tuition fee. The students of Intermediate are however not covered for such reimbursement. Further the tuition fee reimbursement will be applicable to the students admitted under Convener quota (Category A) only in respect of Professional colleges.

## **III. Online submission of application**

Eligible EBC students studying post matric courses in Government or recognized Polytechnics, Professional and Universities Colleges may apply online in prescribed format for tuition fee reimbursement with in one month from the date of admission into Educational Institution. The student should submit application online through Internet. One hard copy of the same application along with the following documents shall be submitted to the Principal of the college where the student is studying. (i) Income Certificate issued by the competent authority. (ii) Community Certificate issued by the competent authority (iii) SSC certificate (iv) Qualifying examination pass certificate and marks memorandum (v) Bonafide certificate issued by the Principal (vi) A pass post size photograph of the student shall also be affixed on the application.

## **IV. Allotment of Colleges for verification.**

The District Collector shall prepare a schedule date wise/College wise for physical verification of the students who have applied for reimbursement of tuition fee, by allotting officers as detailed in Annexure II of G.O.Ms.No.143 of Social Welfare (Edn.2) Department dt.15-7-2008. The Principal shall ensure that the student applicant shall be present at the college on the date fixed for verification. The verification officer after satisfying with the genuineness of the student applicant shall make his specific recommendation and affix his signature and stamp on the application form. The verification officer of the district, after completion of the process of verification, shall communicate the list of eligible EBC Students College wise to the EBC Coordinator of the district. Hard copies of individual applications along with the supporting documents as mentioned supra shall also be handed over to the EBC coordinator of the District who shall be overall in-charge of the disbursement of scholarships and reimbursement of tuition fee to the EBC students.

## **V. Procedure for release of Budget**

The Commissioner for Collegiate Education shall release the necessary budget to the EBC coordinator of the District concerned.

## **VI. Sanction of reimbursement of tuition fee by the joint Collector.**

The Joint Collector of the District concerned shall be the authority competent to sanction reimbursement of the tuition fee to the colleges concerned.

## **VII. Drawal procedure**

The Administrative Officer in the office of the EBC coordinator shall be the authority to draw and disburse the Tuition fees. The Administrative Officer shall present the bill to the DTOs / PAO as the case may be in the name of the Nodal banks with a hard and soft copy of the list of colleges. The

DTO/PAO shall pass the bill and send cheques to the Nodal banks directly. The Nodal banks shall adjust the sanctioned amount to their respective branches to credit into the accounts of the colleges concerned. The Administrative Officer shall send a hard copy of the list of EBC students to whom reimbursement of Tuition fee has been sanctioned to the Principals of the Colleges and obtain acknowledgement.

#### **VIII. Utilization certificate**

The Principal of the college receiving the Tuition fees reimbursement shall submit utilization certificate to the EBC coordinator of the District concerned within (15) days of receipt of the amount.

#### **IX. Supervision of RJDs of Collegiate Education.**

The Regional Joint Directors of Collegiate Education shall overall supervise the reimbursement of Tuition fee to the colleges in their jurisdiction as per the guidelines mentioned above.

5. The Commissioner for Collegiate Education, A.P., Hyderabad shall take necessary action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

D.LAKSHMI PARTHASARATHY,  
PRINCIPAL SECRETARY TO GOVERNMENT.

To  
The Commissioner for Collegiate Education, A.P., Hyderabad.  
The Commissioner of Technical Education, A.P., Hyderabad.  
All the Regional Joint Directors, Collegiate Education in the State.  
The Director of Treasuries & Accounts, A.P., Hyderabad.  
The Pay and Accounts Officer, A.P., Hyderabad.  
The Registrars of all Universities.  
All the District Collectors.  
All the District Treasury Officers/Deputy P.O.

Copy to:

P.S. to Minister for Higher Education.  
P.S. to Minister for Technical Education.  
P.S. to Minister for Social Welfare Dept.  
P.S. to Principal Secretary (Higher Education Dept.)  
SF / SCs.

// FORWARDED :: BY ORDER //

SECTION OFFICER